No.	
INO.	

TITLE VI / VII / IX INTERNAL COMPLAINT FORM

NAME OF COMPLAINANT	TELEPHONE NUMBER
ADDRESS	
RELATIONSHIP TO THE SCHOOL	CORPORATION:
STUDENT	
EMPLOYEE	
TEACHER	
OTHER	(POSITION)
OTHER	(DESCRIBE)
STATEMENT/NATURE OF COMPL	AINT (INCLUDING DATE OF ALLEGED DISCRIMINATION):
WHAT ACTION ARE YOU REQUES	STING? (i.e. RELIEF SOUGHT):
COMPLAINANT	DATE
Internal Office Use Only	
DATE DECEIVED BY CODDODATI	ION'S CIVIL DICHTS COODDINATOD.

<u>INTERNAL COMPLAINT - STEP 1</u> <u>INVESTIGATION/CONFERENCE WITH CIVIL RIGHTS COORDINATOR</u>

A CONFERENCE WAS HELD ON		, AT			
	(Date)		(Time)		
AND MATTERS PERTAINING TO THE	FOLLOWING	ALLEGED CO	MPLAINT WE	RE DISCU	SSED.
BRIEF DESCRIPTION OF ALLEGED O	OMPLAINT:				
DISPOSITION OF ALLEGED COMPLA	INT:				
CORPORATION'S CIVIL RIGHTS COC)RDINATOR 		DATE		
IF YOU WISH TO APPEAL THIS D DELIVER TO THE SUPERINTENDEN OF THE CIVIL RIGHTS COORDINATO	IT'S OFFICE V	NITHIN FIVE (NTENDENT, 5) SCHOOL	SIGN BEL DAYS OF	 OW AND RECEIPT
COMPLAINANT			DATE		
Internal Office Use Only					
DATE RECEIVED BY SUPERINTENDI	ENT'S OFFICE	i:			

INTERNAL COMPLAINT - STEP 2 APPEAL TO SUPERINTENDENT

DATE RECEIVED BY SUPERINTENDENT'S OFFICE: DATE OF INFORMAL HEARING (if applicable):						
						DISPOSITION OF COMPLAINT:
,						
·						
SUPERINTENDENT	DATE					
IF YOUR WISH TO APPEAL THIS DECISION	TO THE BOARD OF SCHOOL TRUSTEES, SIGN R'S OFFICE WITHIN FIVE (5) SCHOOL DAYS OF					
COMPLAINANT	DATE					
Internal Office Use Only						
DATE RECEIVED BY BOARD OF SCHOOL TRU	STEES:					

INTERNAL COMPLAINT - STEP 3 APPEAL TO SCHOOL BOARD

DATE RECEIVED BY BOARD OF SCHOOL TRUSTEES:					
DATE OF MEETING WITH BOARD:					
DISPOSITION OF ALLEGED COMPLAINT:					
PRESIDENT BOARD OF SCHOOL TRUSTEES	DATE				
8/20/13					

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