

Western School Corporation

Russiaville IN 46979

June 17, 2008

Minutes of the regular meeting of the Western School Board of Trustees held on Tuesday, June 17, 2008 at 6:00 p.m. in the Boardroom of the Administration Building.

Members present: Don Wells, Harry Kenworthy, Mike Koloszar, Linda Singer, and Connie Maugans.

Members absent: Jeff Davidson and Jon Marley

Others present: Peter O'Rourke, Randy McCracken, Dick Taylor, Taffy Cooke, Pam Carter, Pat Grzesiak, Rick Davis, Julie Pownall, Josh Larsh, Richard Rea, Virginia Rea, Erik Markov, Helen Hollingsworth, Peggy Hollingsworth, Mary Frances Taylor, Lewis Taylor, Sarah Taylor, Jake Boswell, Ann Taylor, Danielle Rush, Frank Faulkner, Bob Wiede, and Jerry Hawkins.

Mr. Wells led prayer and then Mr. Maugans led the Pledge of Allegiance.

Item # 1—Opening of Meeting

Mr. Maugans called the meeting to order at 6:00 p.m.

Item # 2—Approval of Agenda

Dr. O'Rourke asked that the Agenda be amended to include additional items under Panther Pride and Personnel and to move the Performance Services presentation. Mr. Koloszar moved that the Agenda be approved as amended by Dr. O'Rourke. Mrs. Singer seconded **the motion and it passed 5-0.**

Item # 3—Approval of Minutes

Mrs. Singer made a motion to approve the minutes of the May 20, 2008 regular Meeting, Mr. Koloszar seconded the motion, **and it passed 5-0.**

Item # 4—Opportunity for Public Comment

There were no public comments.

Item # 5—Panther Pride

- a. Marc Slick, graduating senior, was recognized for his selection as the 2008 Howard County male athlete of the year.

- b. Members of the softball team were recognized for their selection as Kokomo Perspective/Howard County Coaches' All-County Softball team players.
- c. Western Students Sarah Taylor and Jake Boswell presented the highlights of the 2008 8th grade social studies classes' academic trip to Washington, DC.
- d. Former Superintendent Richard Rea and former Building Corporation Secretary, Lewis Taylor, commented on the contents of a recently discovered 1962-63 time capsule. The material will remain on display for several weeks before being placed in a new time capsule after the fall 2008 completion of the current building project.

Item # 6—Field Trips

Mr. Wells moved and Mr. Kenworthy seconded that the Board approve the 2009 8th Grade Social Studies trip to Washington DC and the July 24-25, 2008 Varsity Cross Country Team field trips. **The motion passed 5-0.**

Item # 7—Reports

- a. Director of Finance—Mrs. Carter gave the following report:

| | |
|---|---------------------|
| Checking Account Balance as of 05/01/08 | \$4,404,195.15 |
| Non-Revenue Receipts | 319,773.99 |
| MTD Revenue | 1,059,908.73 |
| Disbursements from Clearing Accounts | 312,638.98 |
| MTD Disbursements | <u>1,564,624.61</u> |
| Checking Account Balance as of 05/31/08 | \$3,906,614.28 |

| | |
|---|-----------------------|
| Vendor Claims Submitted for Approval #53123-53157 of 5/21/08-5/31/08 | \$500,126.61 |
| #53158-53305 of 6/1/08-6/17/08 | <u>\$1,592,204.40</u> |
| Total | \$2,092,331.01 |

| | |
|--|---------------------|
| Payroll Claims Submitted for Approval #22 of 5/9/08 | \$430,878.87 |
| #23 of 5/23/08 | <u>\$424,380.57</u> |
| Total | \$855,259.44 |

| | |
|--|-------------|
| Interest on Checking 1/1/08 to 5/31/08 | \$57,212.18 |
|--|-------------|

Mr. Wells made a motion to approve the Treasurer's Report and Claim Docket. Mrs. Singer seconded the **motion and it passed 5-0.**

- b. Director of Operations: Mrs. Cooke reported that she had a good number of individuals interested in potential bus driver positions.
- c. Director of Maintenance: Mr. Grzesiak indicated that the new waste water treatment plant went on line on June 11, 2008. He also said that the summer cleaning and maintenance of facilities was going well.

- d. Director of Technology: Mr. Taylor stated that the first phase of the phone system upgrade is now scheduled for July 8, 2008. Mrs. Singer asked about the Study Island Project.
- e. Assistant Superintendent: Mrs. Singer asked about staff reaction to the construction project, Mr. McCracken said that the majority appeared pleased with the results. Mrs. Singer indicated that she was happy that staff remuneration was built into the curriculum mapping plan. Mr. Kenworthy inquired about the timeline for the new/renovated facility dedication ceremony.
Mrs. Singer made a motion to approve the Title I plan as presented. **The motion was seconded by Mr. Wells, and passed 5-0.**
- f. Superintendent: The Board Reorganization Meeting was set for Tuesday, July 8, 2008 at 6:00 p.m.

Item # 8—Kitchen Equipment Purchase

Mr. Kenworthy moved and Mr. Wells seconded that the Board approve the quote from Atlas Restaurant and Supply of \$75,112.85 for new steamers, as recommended by Sarah Kenworthy. **The motion passed 5-0.**

Item # 9—Personnel Items

- a. Mr. Kenworthy moved and Mrs. Singer seconded that the Board approve the resignation of Deanna Price as the Special Education MIMH Teacher.
The motion passed 5-0.
- b. Mr. Kenworthy moved and Mr. Koloszar seconded that the Board approve the following employment recommendation:
 - (1) Abby Crume, First Grade High Ability Teacher
 - (2) Melissa DeWeese, Fifth Grade Teacher
 - (3) Micah Tuttle, First Grade Teacher
 - (4) Brandon Shawhan, Middle School Social Studies Teacher
 - (5) Dennis Crum, Middle School Language Arts Teacher
 - (6) Darcy Taylor, Intermediate School Special Education Teacher
 - (7) Kylie Mock, Third Grade Teacher
 - (8) David Merica, Fourth Grade Teacher
 - (9) Kelly Tuberty, Primary School Reading Specialist**The motion passed 5-0.**
- c. Mr. Wells moved and Mr. Kenworthy seconded that the Board approve the following ECA recommendations:
 - (1) Kevin Pax, resignation, Social Studies Super Bowl Coach
 - (2) Patricia Young, resignation, KWIT Club Sponsor
 - (3) Pat Berry, recommendation, MS Academic—Social Studies
 - (4) Jennifer Bray & Betsy Durham, resignations, Pep Club Sponsors
 - (5) Brooke Gibson, recommendation, MS Paper Sponsor
 - (6) Brooke Gibson, recommendation 8th grade sponsor
 - (7) Peggy Obermeyer, recommendation KWIT Club Sponsor
 - (8) Aarika York, recommendation KWIT Club Sponsor
 - (9) Patty Young, recommendation MS Academic Science

- (10) Mary Quinn & Julie Epp, recommendation 5th grade/6th grade Volunteer Cheer Coaches
 - (11) Dennis Crum, recommendation, Head Girls' Volleyball Coach
 - (12) Dennis Crum, recommendation, MS Academic-Language Arts
 - (13) Dave Merica, recommendation, Head Girls' Basketball Coach
- The motion passed 5-0.

Item # 10—Transportation Charges

Mr. Wells moved and Mr. Kenworthy seconded that the Board approve the following changes to the transportation charges:

- a. An increase in Categories 1 & 2 of .15 per mile for both bus and SPV.
- b. An increase in Categories 1 & 2 of .25 per hour for drivers.

The motion passed 5-0.

Item # 11—Administrative Contracts

Mr. Kenworthy moved and Mr. Maugans seconded that the Board approve the following contract extensions:

| | | |
|-------------------|---------|---------------|
| Peter W. O'Rourke | through | June 30, 2011 |
| Randy McCracken | through | June 30, 2011 |
| Steve Arthur | through | June 30, 2010 |
| Heather Hendrich | through | June 30, 2010 |
| Julie Pownall | through | June 30, 2010 |
| Lissa Stranahan | through | June 30, 2010 |
| Rick Davis | through | June 30, 2010 |
| Sharon Fields | through | June 30, 2010 |
| Rick Fields | through | June 30, 2009 |
| Dick Taylor | through | June 30, 2009 |
| Pam Carter | through | June 30, 2009 |
| Taffy Cooke | through | June 30, 2009 |
| Pat Grzesiak | through | June 30, 2009 |

The motion passed 5-0.

Item # 12—Performance Services Presentation

Mr. Bob Weide and Dr. Jerry Hawkins, Performance Services, provided the Board with an information briefing on the Indiana State Statutorial approved Energy Savings Program. Mr. Koloszar moved and Mr. Kenworthy seconded that the Board authorize the Western School Corporation Administration to advertise and receive proposals for a Guaranteed Savings Contract for Western Schools. The motion passed 5-0.

Item # 13—Depleted Funds Transfer

Mr. Koloszar moved and Mrs. Singer seconded that the Board approve the resolution to authorize a temporary borrowing of monies from the General Fund to the Transportation of \$300,000.00. The motion passed 5-0. A copy of the resolution is included below as a permanent part of the minutes.

TEMPORARY TRANSFERS TO DEPLETED FUNDS
RESOLUTION

WHEREAS, the Board of School Trustees of Western School Corporation, Howard County, Indiana recognizes a potential deficit balance in the Transportation Operating Fund at June 30, 2008 and

WHEREAS, the Board is authorized to transfer monies from funds having sufficient balance to any fund in need of money for cash flow purposes, and

WHEREAS, the General Fund is healthy and has a sufficient balance,

BE IT HEREBY RESOLVED, by the Board of School Trustees of Western School Corporation, that a transfer in the amount of \$300,000.00 be made from the General Fund to the Transportation Operating Fund

BE IT FURTHER RESOLVED, said transfers will be paid back to the originating fund on or before December 31, 2008 as per IC 36-1-8-4(b).

Dated this 17th day of June, 2008.

Item # 14—Restructure of 2008 CPF

Mrs. Carter indicated to the Board that the Corporation feels it is necessary to change certain portions of the 2008 CPF plan in response to newly emerging priorities. In particular, Mrs. Carter said that the Corporation would like to replace the tennis courts, update and replace the south gym lockers and build a bus barn.

Mrs. Singer moved and Mr. Wells seconded that the Board approve the resolutions for the Administration, Auditorium, Primary School, Intermediate School, Middle School, and High School changes to the 2008 CPF plan. The motion passed 5-0. Copies of each of these resolutions are included below as a permanent part of these minutes.

RESOLUTION TO TRANSFER APPROPRIATION
BETWEEN CLASSIFICATIONS
ADMINISTRATION CPF PLAN 2008

WHEREAS, per 50 IAC9-1-13, a school corporation may expend money under a different classification than designated in their CPF Plan as long as the expenditure is made in the same location and funds are available in another classification in that same location. The transfer shall be made by the school board in a regular public meeting.

WHEREAS, Pam Carter, Director of Finance, has requested a transfer of \$21,600.00 From Maintenance of Equipment, \$7,900.00 from Building Construction and Improvement and \$1,500.00 from Mobile and Fixed to \$4,000.00 to Land Acquisition and Development, \$25,000.00 to Sports Facility and \$2,000.00 to Rental of Building and Grounds and Equipment.

BE IT HEREBY RESOLVED, the Western School Board authorizes the transfers as requested.

Dated this 17thst day of June, 2008.

RESOLUTION TO TRANSFER APPROPRIATION
BETWEEN CLASSIFICATIONS
AUDITORIUM CPF PLAN 2008

WHEREAS, per 50 IAC9-1-13, a school corporation may expend money under a different classification than designated in their CPF Plan as long as the expenditure is made in the same location and funds are available in another classification in that same location. The transfer shall be made by the school board in a regular public meeting.

WHEREAS, Pam Carter, Director of Finance, has requested a transfer of \$1,000.00 from Technology Support and Computer Hardware to \$1,000.00 to Land Acquisition and Development.

BE IT HEREBY RESOLVED, the Western School Board authorizes the transfers as requested.

Dated this 17thst day of June, 2008.

RESOLUTION TO TRANSFER APPROPRIATION
BETWEEN CLASSIFICATIONS
PRIMARY CPF PLAN 2008

WHEREAS, per 50 IAC9-1-13, a school corporation may expend money under a different classification than designated in their CPF Plan as long as the expenditure is made in the same location and funds are available in another classification in that same location. The transfer shall be made by the school board in a regular public meeting.

WHEREAS, Pam Carter, Director of Finance, has requested a transfer of \$2,000.00 from Rental of Building and Grounds and Equipment, \$8,900.00 from Maintenance of Equipment, \$3,835.00 from Mobile and Fixed, and \$15,000.00 from Technology Support and Hardware to \$29,735.00 to Building Construction and Improvement.

BE IT HEREBY RESOLVED, the Western School Board authorizes the transfers as requested.

Dated this 17thst day of June, 2008.

RESOLUTION TO TRANSFER APPROPRIATION
BETWEEN CLASSIFICATIONS
INTERMEDIATE CPF PLAN 2008

WHEREAS, per 50 IAC9-1-13, a school corporation may expend money under a different classification than designated in their CPF Plan as long as the expenditure is made in the same location and funds are available in another classification in that same location. The transfer shall be made by the school board in a regular public meeting.

WHEREAS, Pam Carter, Director of Finance, has requested a transfer of \$19,000.00 from Building Construction and Improvement and \$2,000.00 from Maintenance of Equipment to \$3,000.00 to Land Acquisition and Development and \$18,000.00 to Mobile and Fixed.

BE IT HEREBY RESOLVED, the Western School Board authorizes the transfers as requested.

Dated this 17thst day of June, 2008.

RESOLUTION TO TRANSFER APPROPRIATION
BETWEEN CLASSIFICATIONS
MIDDLE SCHOOL PLAN 2008

WHEREAS, per 50 IAC9-1-13, a school corporation may expend money under a different classification than designated in their CPF Plan as long as the expenditure is made in the same location and funds are available in another classification in that same location. The transfer shall be made by the school board in a regular public meeting.

WHEREAS, Pam Carter, Director of Finance, has requested a transfer of \$11,600.00 from Technology Support and Computer Hardware, \$13,400.00 from Maintenance of Equipment, \$6,000.00 from Rental of Building, Grounds and Equipment, \$15,000.00 from Mobile and Fixed to \$1,000.00 to Land Acquisition and Development and \$45,000.00 to Building construction and Improvement.

BE IT HEREBY RESOLVED, the Western School Board authorizes the transfers as requested.

Dated this 17thst day of June, 2008.

RESOLUTION TO TRANSFER APPROPRIATION
BETWEEN CLASSIFICATIONS
HIGH SCHOOL CPF PLAN 2008

WHEREAS, per 50 IAC9-1-13, a school corporation may expend money under a different classification than designated in their CPF Plan as long as the expenditure is made in the same location and funds are available in another classification in that same location. The transfer shall be made by the school board in a regular public meeting.

WHEREAS, Pam Carter, Director of Finance, has requested a transfer of \$1,000.00 from Building Construction and Improvement to \$1,000.00 Land Acquisition and Development.

BE IT HEREBY RESOLVED, the Western School Board authorizes the transfers as requested.

Dated this 17thst day of June, 2008.

Item #15—Professional Development

Mr. Wells moved and Mrs. Singer seconded that the Board approve all of the attached professional improvement requests. The motion passed 5-0.

Item # 16—Board Member Roundtable

- a. Mr. Maugans asked Dr. O'Rourke about the results of a recent 10K run he participated in.
- b. Mr. Kenworthy noticed that many of the new teachers had coaching experiences and wondered if they are able to apply for any such openings in the Corporation. Dr. O'Rourke indicated that they could.

Item # 17—Signing of Documents

The proper documents were signed.

Item # 18—Adjournment

The meeting was adjourned at 8:00 p.m.