

Western School Corporation

Russiaville, IN 46979

October 13, 2015

Minutes of the regular meeting of the Western Board of School Trustees held on Tuesday, October 13, 2015.

Members Present: J. Conrad Maugans, Mike Koloszar, Donna Shepherd and Harry Kenworthy

Members Absent: Scott Gaskins, Linda Singer and Don Wells

Others Present: Randy McCracken, Abby Rodgers, Pam Carter, Heather Hendrich, Lissa Stranahan, Craig Shearer, Tracy Horrell, Rick Davis, Pat Quillen and Lauren Slagter

Mr. Maugans led prayer and the Pledge of Allegiance prior to the official start of the meeting.

**Item #1 – Opening of the Meeting**

Mr. Maugans called the meeting to order at 6:01 p.m.

**Item #2 – Approval of the Agenda**

Mr. Kenworthy made a motion to approve the agenda as presented. Mr. Koloszar seconded the motion which passed 4-0.

**Item #3 – Approval of the Minutes**

Mrs. Shepherd made a motion to approve the minutes of the September 15, 2015 Budget Hearing and Regular Meeting. Mr. Kenworthy seconded the motion which passed 4-0.

**Item #4 – Opportunity for Public Comment**

There were no comments from the public.

**Item #5 – Reports**

1. **Director of Finance:** Mrs. Carter submitted the following report:

WESTERN SCHOOL CORPORATION  
TREASURER'S REPORT  
BOARD MEETING 10/13/15

Bank Balance

FFBT- Checking Account Balance 09/01/15	\$9,677,696.87
Non-Revenue Receipts	345,255.59
MTD Revenue	1,554,664.79
Disbursements from Clearing Accounts	332,536.18
MTD Disbursements	<u>2,514,354.22</u>
Checking Account Balance 09/30/15	\$8,730,726.85
Total Depository Balance 09/30/15	\$8,730,726.85

Vendor Claims Submitted For Approval

#68754 – 68786 of 09/16/15 - 09/30/15	\$615,817.34
#68787 – 68953 of 10/01/15 - 10/13/15	<u>\$459,649.71</u>
TOTAL:	\$1,075,467.05

Payroll Claims Submitted for Approval

# 5 of 9/11/15	\$549,596.55
# 6 of 9/25/15	<u>\$535,800.80</u>
TOTAL:	\$1,085,397.35

\*\*\*\*\*  
Interest on Checking 01/01/15 to 09/30/15 \$9,614.76  
pc

Mr. Kenworthy made a motion to approve the Treasurer's report and claim docket. Mrs. Shepherd seconded the motion which passed 4-0.

2. **Assistant Superintendent:** Dr. Hendrich submitted the following report:

## School Board Report October 13, 2015

---

From the Office of Dr. Heather Hendrich, Assistant Superintendent

- ☐ Attached you will find School Liaison Officer Report Data for the month of September
- ☐ Bus Evacuations for all students held on September 17, 2015

<u>Discipline</u>	<u>Transportation</u>	<u>Other</u>
9/2/15 (WPS)	9/1/15 (Assisted with getting students	9/1/15 (Home visit)
9/4/15 (WHS)	transferred to new bus (other bus had	9/22/15 (Home visit)
9/9/15 (WHS)	broken down))	9/25/15 (Home visit)
9/11/15 (WHS)		
9/16/15 (WHS)		
9/18/15 (WPS)		
9/21/15 (WHS)		
9/30/15 (WHS)		
9/30/15 (WMS)		
*School Liaison Officers are also monitoring student drop-off and pick-up areas daily, including monitoring High School student drivers (especially in bad weather conditions).		
*School Liaison Officers are also checking exterior doors of all buildings daily.		
*School Liaison Officers are assisting with the supervision of lunch periods on a daily basis.		

3. **Director of Technology:** Mr. Shearer submitted the following report:

## Technology Board Update 10/13/2015

1. Attended Skyward user conference and learned many new upcoming and existing features.
2. Meeting with area county schools to apply for the Summer e-Learning Conference in 2016.
3. iOS9 was released late Sept and has been causing some issues. Apple forces changes on school districts mid year. Working to rework our configuration.

**4. Director of Exceptional Learners and Testing:** Mrs. Stranahan submitted the following report:

## WSC School Board Report

2015

*FROM THE OFFICE OF LISSA STRANAHAN, DIRECTOR OF EXCEPTIONAL LEARNERS AND TESTING*

### **Important Items from Wednesday Sept. 9, 2015 – Tuesday, Oct. 6, 2015**

#### ***Special Education***

- Compliance Indicator #13 – Transition IEPs
  - In an effort to improve and strengthen the quality of the IEPs and to remain compliant, all grades 7-12 special education teachers and I attended the Building Capacity for Developing and Monitoring Quality Transition IEPs workshop on September 23, 2015.

#### ***Title I***

- Early morning tutoring program has started for K-5. Those identified attend 4 mornings per week, 1 hour before the start of school for remediation.
- Attended the Uniform Grant Guidance workshop on 10/6/15

#### ***High Ability***

- The Broad Based Planning Committee met on Thursday, October 1, 2015. See attached recommendation for approval for the Exit Procedures in order to better communicate, document, and intervene for the students struggling to remain successful in the high ability program.
- Request board approval to submit the High Ability Grant application from the IDOE in the amount of \$39,602. See attached.

#### ***Title II***

- Request board approval to submit the Title II Grant application to receive \$40,877 in funding for class-size reduction. See attached.

#### ***Testing***

- Beginning of the Year NWEA testing has been completed with the exception of the HS English department which will be completed soon.
- PSAT will be given October 14<sup>th</sup> to all 10<sup>th</sup>-11<sup>th</sup> grade students. The state will fund both grades this year.
- The state will fund AP exams in Math, Science, and English this year for students in grades 11-12. The state also covers exam fees for students on F/R lunch.

#### ***Miscellaneous***

- Attended ASSIST Training with Tracy Horrell, WMS Principal in a train-the-trainer format hosted by the IDOE to learn how to develop and input the new school improvement plans that are due March 1, 2016.

Mrs. Stranahan asked for approval of both the High Ability Grant Application and Title II Grant Application. Mrs. Shepherd made a motion to approve both applications. Mr. Koloszar seconded the motion which passed 4-0. Mr. McCracken tabled the High Ability Exit Procedures.

**5. Superintendent:** Mr. McCracken submitted the following report:

To: Members of the Western School Board  
From: Randy McCracken  
Re: Superintendent's Report  
Date: October 13, 2015

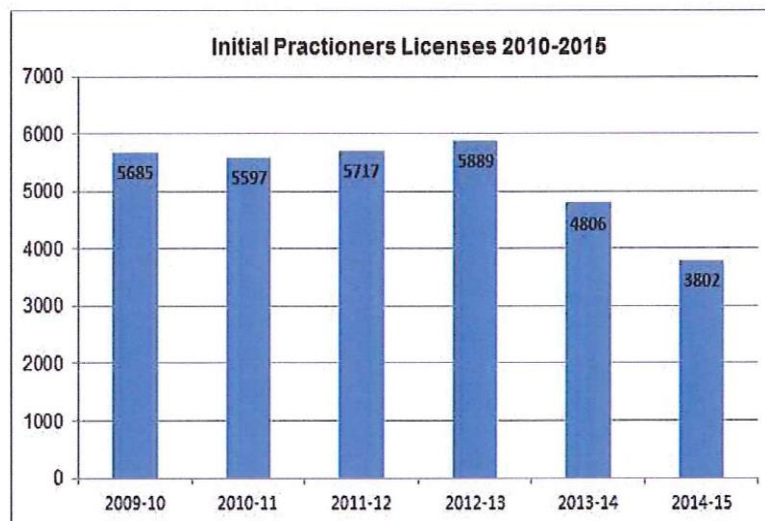
1. 2014-2015 Summative Evaluations Information – See attached IDOE Memo and Timeline
2. Elearning Application – Agenda Item
3. United Way Contributions

We had a great response from Western staff for United Way this year. Total collected/pledged was \$16,831. Our staff is truly amazing with their generosity toward those in need. Because we increased our contribution over last year, we also captured \$5,300 in match money.

4. IDOE 2015 Educator Licensing Data – The following information was provided by the IDOE, showing the number of initial practitioner licenses issued each year since the 2009-2010 school year.

The Indiana Department of Education released 2015 educator licensing data today. The data show that the Indiana Department of Education issued 3802 initial practitioner licenses during the 2014-15 school year, down from 4806 during the 2013-14 school year. This is a 21% drop from the previous year, and a 33% since the 2009-10 school year.

Educators who received multiple licenses were only counted once in the graph below. Additionally, initial practitioner licenses include administrative, instructional, and support services licenses (eg: counselors, etc).



5. Benefits of Adding the Director of Student Services Position in the High School

- Publication - Counselor Corner going out to parents
- Publication - Senior Scoop-done by counselors
- Freshman Student/Parent Night: 10/14/15 at 12:30 and 6:00
  - Purpose:
    - Discuss 4 year HS plans as overview
    - Checklist of "what parents/students" should be doing their 9th grade year
- Individual meetings will occur with Director of Student Services and every 9th grader beginning 10/15-end of semester to complete 4 year plans.
- Parent/Student Night for 10th/11th/12th graders: 11/4/15 from 5:30-7:45
  - Purpose:
    - Breakout sessions: Grade level checklist "what to do during this School Year" (depending on grade)
    - Financial Aid Workshop - helping with federal forms
    - "Leaving the nest" for students/parents
    - Students with disabilities - Accommodations for Life after HS
  - \*There will be different presenters/topics with 30 minute presentations
- Common Transcript Audit Form now being used
- Common Testing Score Sheet now being used
- Individual Senior Meetings are happening now with counselor
- Individual Junior Meetings are happening now with counselor
- Any student at a 65% or lower meets individually with either a counselor or Director of Student Services in any course to create an intervention plan for success. List created thru the progress monitoring form.

6. Certification of Estimated General Fund Revenue (see Attached)

7. Planning

- Professional Learning Communities Full Implementation
- 2016-2017 and possibly 2017-2018 School Calendar
- Mathematics Textbook Adoption
- Elearning Preparation
- Multi-Purpose Building Scheduling

#### **Item #6 – Approval of the Budget**

Mrs. Shepherd made a motion to approve Forms, 4, 4a, and 4b for the 2016 budget as presented. Mr. Kenworthy seconded the motion which passed 4-0.

#### **Item #7 – Resolutions for Approval**

Mrs. Shepherd made a motion to approve the following resolutions:

Transfer of \$12,000.00 from Maintenance of Equipment to \$3,500.00 in the Rental of Equipment line and \$8,500.00 to Purchase of Mobile and Fixed, Primary Site

Transfer of \$2,000.00 from Purchase of Mobile and Fixed to Maintenance of Equipment, Intermediate Site

Transfer of \$18,000.00 from Building Construction and Improvement to Maintenance of Equipment, High School Site

Mr. Koloszar seconded the motion which passed 4-0.

#### **Item #8 – Virtual Learning Application**

Mr. Kenworthy made a motion to approve the virtual learning application. Mr. Koloszar seconded the motion which passed 4-0.

#### **Item #9 – Off Road Loading**

Mrs. Shepherd made a motion to approve the following locations for off road loading:

Lil Munchkins Daycare	393 S 00 E W	373 S 00 E W
Western Estates Trailer Court	381 S 00 E W	3265 S 450 W
Village Green Trailer Court	323 S 00 E W	4197 S 00 E W
4829 W 50 S	8595 W 400 S	200 S 350 W
335 S 00 EW	12357 W 250 S	910 S Cooper
618 South Lea	690 E Main	
610 W Alto Rd	4288 S 300 W	
4301 S 00 E W	4073 S 00 E W	
5719 W 400 S	6571 W 600 S	

Mr. Kenworthy seconded the motion which passed 4-0.

#### **Item #10 – School Safety Patrol Program**

Mr. Koloszar made a motion to approve the addition of a school safety patrol program at the Intermediate School. Mrs. Shepherd seconded the motion which passed 4-0.

#### **Item #11 – Surplus Property**

Mr. Koloszar made a motion to approve the declaration of 5 laptop carts surplus property. Mrs. Shepherd seconded the motion which passed 4-0.

#### **Item #12 – NEOLA**

The Board was presented with policy 5630 for approval and 5111 for first read. Mrs. Shepherd made a motion to approve policy 5630. Mr. Koloszar seconded the motion which passed 4-0.

#### **Item #13 – Personnel**

Mr. Kenworthy made a motion to approve the following personnel items:

1. Recommendations:
  - a. Lisa Sipes – Temp FACS Teacher, WHS
  - b. Linda VanNatter – Bus Aide, WSC
  - c. Chennel Lindsay – Temp Data Entry, WSC
  - d. Alyshia DiPasquale – Varsity Girls Tennis Coach
  - e. Bobbi Hillis – Middle School Swim Coach
  - f. Emily Nicholson – Middle School Swim Asst Coach
  - g. Cheryl Boytim – Girls Asst Swim Coach
  - h. Deb Andrews – Boys Asst Swim Coach
  - i. Jamie Howery – Boys Asst Swim Coach
  - j. Lauren Powell – Volunteer Swim Coach
  - k. Stu Nicholson – 7<sup>th</sup> Grade Boys Basketball Coach
  - l. Brad Eller – 8<sup>th</sup> Grade Boys Basketball Coach
  - m. Dan Weaver – 8<sup>th</sup> Grade Boys Basketball Asst Coach
  - n. Ryan Berryman – Freshman Boys Basketball Coach
  - o. Dwight Singer – Freshman Boys Basketball Volunteer Coach
2. Medical Leave:
  - a. Traci DeHaven, WMS
3. Change In Sponsor:
  - a. Heather Dubbels, WHS
4. Maternity Leave:
  - a. Brittney Pearson, WPS

Mrs. Shepherd seconded the motion which passed 4-0.

#### **Item #14 – Professional Improvement Requests:**



Mr. Kenworthy made a motion to approve the following professional improvement requests:

**Josh Melton** – ACP Chemistry Review – IU Bloomington – November 16, 2015

**Heather Dubbels** – TPRS Storytelling Workshop – St Louis – October 5-6, 2015

**Melissa DeWeese** – HECC Conference – Indianapolis – November 12-13, 2015

**Lori Larimore** – ISNA Annual Conference – Indianapolis – November 6, 2015

**Christy Frazier** – ISNA Annual Conference – Indianapolis – November 6, 2015

**Leanna Tate** – ISNA Annual Conference – Indianapolis – November 6, 2015

**Kim Deardorff** – ISNA Annual Conference – Indianapolis – November 6, 2015

**Melissa DeWeese** – Ditch that Textbook – W Lafayette – September 23, 2015

**Elizabeth Wright** – Ditch that Textbook – W Lafayette – September 23, 2015

**Suzi Morgan** – Ditch that Textbook – W Lafayette – September 23, 2015

**Janelle Quinn** – Ditch that Textbook – W Lafayette – September 23, 2015

**Rachael Woodcox** – 2015 Art Education Conference – Indianapolis - October 9-10, 2015

**Steven Cecil** –Chromebooks 1:1 Roundtable – WVEC – October 13, 2015

**Nancy Grobengieser** – Annual EL Conference – WVEC – October 8, 2015

**Craig Shearer** – HECC Conference – Indianapolis – November 11, 13, 2015

**Leslie Guy** – INSSWA Fall Conference – Conner Prairie – November 6, 2015

**Emily Klingler** – Indiana School Nutrition Assn Annual Conference – September 15, 2015

**Julie Pownall** – ISFAA Counselor Workshop – IUPUI – Updated Laws to Financial Aid for students and 21<sup>st</sup> Century Scholars – November 2, 2015

**Lissa Stranahan** – Uniform Grant Guidance – Indianapolis – October 6, 2015

**Chelsie Lawson** – 2015 Indiana Art Convention – Indianapolis – October 9, 2015

**Patricia Waterman** – ILF Conference – Indianapolis – November 16-18, 2015

**Pam Carter** – Komputrol Users Meeting – Wabash – November 4, 2015

**Carrie Mote** – Komputrol Users Meeting – Wabash – November 4, 2015

**Tina Jarrett** – Komputrol Users Meeting – Wabash – November 4, 2015

**Renee Simmons** – Komputrol Users Meeting – Wabash – November 4, 2015

**Tracy Horrell** – Preventing Outside Investigations – Horace Mann Education Center – October 8, 2015

**Tracy Horrell** – Fall Professional Conference – Indianapolis – November 22-24, 2015

**Rebecca Hickey** – Cooperative SLP Meeting – WSC – November 3, 2015

**Chylene Price** – Indiana School Counselor Assn Fall Conference – Indianapolis – November 12-13, 2015

**Jessica Cantlon** – ISFAA Counselor Workshop – IUPUI – November 2, 2015

**Kierstin Veldkamp** – eLearning: Engaging students Inside and Outside the Social Studies Classroom – WVEC – October 28, 2015

**Kristi Leap** – Indiana School Social Work Assn Fall Conference – Conner Prairie – November 6, 2015

**Steven Cecil** – HECC Conference – Indianapolis – November 11-12, 2015

**Katy Lewis** – Art Education Assn of Indiana State Convention – Indianapolis – October 9, 2015

**Andrew Bowers** – IFLTA Conference – Indianapolis – November 6-7, 2015

[Workshop Date Change](#)

Mr. Koloszar seconded the motion which passed 4-0.

#### **Item #15 – Board Member Roundtable**

Mr. Kenworthy thanked Dr. Hendrich for the recent reunion tour.

#### **Item #16 – Signing of Documents**

The proper documents were signed.

#### **Item #17 – Adjournment**

The meeting was adjourned at 6:26 p.m.

