

Western School Corporation

Russiaville, Indiana

June 20, 2017

Minutes of the regular meeting of the Western Board of School Trustees held on Tuesday, June 20, 2017 at 6:00pm.

Members Present: J. Conrad Maugans, Don Wells, Donna Shepherd, Harry Kenworthy, Linda Singer and Scott Gaskins.

Members Absent: Mike Koloszar

Others Present: Suzie Reagle, Bart Miller, Tracy Horrell, Tamra Krause, Rick Davis, Barb Cline, Christy Unger, Rick Nutt, Shelly Nutt, Liz Douglass, Kyle Stage, Steve Arthur, Maizie Wickersham, Sarah Kritzman, Pat Quillen, Jenny Bray, Katie Sundheimer and Sherry Riley.

Mr. Kenworthy led with prayer and Mr. Maugans led the Pledge of Allegiance prior to the official start of the meeting.

Item #1 – Opening the Meeting:

Mr. Maugans called the meeting to order at 6:01pm.

Item #2 – Approval of the Agenda:

Mr. McCracken noted some additions to the agenda that needed to be noted.

Mr. Kenworthy made a motion to approve the agenda as presented. Mr. Gaskins seconded the motion which passed 6-0.

Item #3 – Approval of the Minutes:

Mrs. Shepherd made a motion to approve the minutes of the May 16, 2017 regular meeting and the June 2, 2017 Special Meeting. Mrs. Singer seconded the motion which passed 6-0.

Item #4 – Opportunity for Public Comment:

There were no comments from the public.

Item #5 – Panther Pride:

The following items were shared:

- A. Genius Hour #1 – 5 students chose a project that has never been done. They completed a Relay Recess which is a school version of Relay for Life. All building students were invited to come and walk as well as Community members and survivors that the students and/or teachers knew. In a one week timeframe, the students were able to raise \$2,051.50 for Relay for Life! The students are hoping this can be an annual event. 1 student was present & recognized.
- B. Genius Hour #2 – 3 students chose to offer assistance in the WIS Life Skills room of Emily Nicholson. Students assisted during their special area time, on Friday during the Genius Hour time, had lunch with the students and often spent recess time assisting in the classroom. They were actively involved in the learning process in the room. The Life Skills students reacted positively to their presence. Because of their dedication, there have been other students who have taken notice and now want to help in the Life Skills Classroom. The girls were present and recognized for being a great example for all WIS students.
- C. Infographic Team – Award winners were announced & recognized

- D. Earth Day Coloring Contest – Award winners were announced & recognized
- E. Gold Star Counseling Award – High School was awarded the Gold Star School Counseling Award by the Indiana Department of Education. Mr. Davis added that they have taken the first step in advancing the future plans for counseling our students here at Western.
- F. PTO Recognition Awards – Middle School collected over \$450 from Box Tops for Education. The funds were used to provide snacks to all students during their second round of ISTEP testing. Through generous donations from parents, teacher names were drawn and Special Awards were presented.
- G. High School AP Recognition – High School received an award for significant achievement for having at least 25% of the graduating class of 2016 received a 3, 4, or 5 on an AP exam.

Item #6 – Reports:

A. Director of Finance: Ms. Carter submitted the following report:

WESTERN SCHOOL CORPORATION TREASURER'S REPORT BOARD MEETING 06/20/2017	
<u>Bank Balance</u>	
FIRST BANK OF BERNE:	
Checking Account Balance 05/01/17	\$7,422,349.33
Non-Revenue Receipts	4,409,542.67
MTD Revenue	3,207,954.21
Disbursements from Clearing Accounts	4,412,853.50
MTD Disbursements	<u>2,421,742.25</u>
Checking Account Balance 05/31/17	\$8,205,250.46
 Total Depository Balance 05/31/17	 \$8,205,250.46
<u>Vendor Claims Submitted For Approval</u>	
#72821 – 72838 of 05/17/17 - 05/31/17	\$860,468.15
#72839 – 73039 of 06/01/17- 06/20/17	<u>\$946,314.39</u>
TOTAL:	\$1,806,782.54
 <u>Payroll Claims Submitted for Approval</u>	
#22 of 05/05/17	\$580,590.28
#23 of 05/19/17	<u>\$581,510.42</u>
TOTAL:	\$1,162,100.70

Interest on Checking 01/01/17 to 05/31/17	\$29,816.23
pc	

Mr. Wells made a motion to approve the Treasurer's report & claim docket. Mrs. Shepherd seconded the motion which passed 6-0.

B. Director of Technology: Mr. Shearer submitted the following report –

Technology Board Report 6/20/17

1. iPad organization is underway. We will be inventorying, assigning, configuring and assigning ipads for the most part the remainder of the summer. Student cases are still pending delivery in late June early July.
2. Skyward- We will be moving Skyward to a hosted "Cloud" environment at the end of June. This change will not affect anyone who uses Skyward but does give us flexibility on backups, reliability, natural disasters and power outages. The power outage at the beginning of May was a wakeup for Skyward to be available evening while local resources may not be. Skyward will be unavailable June 28 and 29th during the transition.

- C. Director of Exceptional Learners and Testing: Mrs. Stranahan submitted the following report –

WSC School Board Report

2017

FROM THE OFFICE OF LISSA STRANAHAN, DIRECTOR OF EXCEPTIONAL LEARNERS AND TESTING

June 2017 Board Meeting

➤ **Testing**

- Preliminary ISTEP scores should be available to schools on June 16, 2017.

➤ **Title Programs**

- I attended the federal programs workshop in Indianapolis. Title I is projected to receive a 1% increase at the federal level. Title II is expected to be cut by 13% with the possibility of this being eliminated the following year. The non-public share will most likely be increased as well. There are also changes to Title I due to ESSA in which funds **must** be set aside for our reported homeless students, even if we do not report any.
- Distributed the annual survey to parents of students that attend our Title I Before School Program as well as the teachers at WPS and WIS

➤ **High Ability**

- Conducted the Broad Based Planning Committee Meeting
- Held the High Ability Parent Meeting
- Distributed the annual survey to parents of high ability students

➤ **Special Education**

- Met with Jill Dunn, President of Bona Vista and Beth Barnett, Vice President of Bona Vista Preschool Services to discuss implications of their new contract proposal on our preschool age special education students
- Visited Pipe Creek Elementary to examine their preschool classrooms and discuss their program structure
- Met with area Special Education Coordinators to discuss and devise a plan for providing preschool services for the 2017-18 school year

D. Assistant Superintendent: Dr. Hendrich submitted the following report –

School Board Report

June 20, 2017

From the Office of Dr. Heather Hendrich, Assistant Superintendent

- Attached you will find School Liaison Officer Report Data for the months of March-May
- Attached you will find the Suspension/Expulsion report for the 2016-2017 school year (comparison from 2015-2016 is also attached)
- Held training for bus drivers from IDOE Transportation on May 26, 2017

School Liaison Officer Report Data March-May 2017

<u>Discipline</u>	<u>Transportation</u>	<u>Other</u>
3/1/17 (WMS)	Assisted with discipline issue on bus (4/12)	Home visit for WIS (3/3/17)
3/1/17 (WIS)	Assisted with discipline issue on bus (4/28)	Home visit for WMS (3/7/17)
3/2/17 (WMS)		Home visit for WPS (3/8/17)
3/6/17 (WMS)		K-9 Search at WMS/WHs (3/13/17)
3/13/17 (WHS)		K-9 Search of WMS/WHs (3/16/17)
3/17/17 (WIS)		K-9 Search of parking lot (3/22/17)
3/24/17 (WIS)		Assisted w/ student issue involving CPS (3/24)
4/7/17 (WHS)		Home visit for WIS (4/6/17)
4/19/17 (WIS)		K-9 Search of WHs (4/6/17)
4/28/17 (WIS)		Taught Eddie Eagle Gun Safety to WPS (4/18/17)
5/9/17 (WMS)		K-9 Search of WHs (4/24/17)
5/22/17 (WPS)		Home visit for WHs (5/2/17)
		Home visit for WMS (5/3/17)
		Home visit for WIS (5/22/17)
*School Liaison Officers are also monitoring student drop-off and pick-up areas daily, including monitoring High School student drivers (especially in bad weather conditions).		
*School Liaison Officers are also checking exterior doors of all buildings daily.		
*School Liaison Officers are assisting with the supervision of lunch periods on a daily basis.		

2016-2017 Suspension-Expulsion Data

	Alternative Classroom Setting				Out of School Suspension				All Suspensions	
	Incidents	Total Days	Avg	# Students	% of Pop.	OSS	Total Days	Avg	# Students	% of Pop.
Primary	22	23	1.05	18	3.23%	40	95	2.38	22	3.95%
557										5.57%
Reasons for OSS - Defiance - 22, Battery-5, Verbal Intimidation-9, Theft-1, Fighting-3										
Intermediate	101	119.5	1.18	64	10.77%	45	66	1.47	27	4.55%
594										5.39%
Reasons for OSS - Defiance - 2, Other -11, Intimidation-3, Battery-12, Verbal Aggression-2, Theft-1, Fighting-14										
Middle School	209	245	1.17	87	14.15%	47	113	2.40	31	5.04%
615										4.55%
Reason for OSS - Intimidation-4, Defiance-13, Fight/Battery-15, Knife-1, Habitual Offender-3, Theft-2, Other-3, Verbal Bullying -1, Tech Misuse -1, Profanity - 1, Social/Bullying -1, Destruction - 1, Sexual Misconduct - 1										
High School	83	113	1.36	40	4.87%	44	227	5.16	32	3.90%
821										6.82%
Reasons for OSS - Alcohol-1, Tobacco - 2, Fighting-6, Drugs - 2, Other-6, Attendance-8, WALC Violation-1, Disorderly Conduct-1, Misconduct-2, Theft-3, Verbal Aggression-2, Intimidation-1, Technology Misuse-1, Social/Relational Bullying-1, Habitual Offender-5, Truancy-1										
Failure to Attend Sat. School-1										
2016-2017 Expulsions	H.S.	M.S.	Interm.	Primary						
Weapons										
Drugs	1	1								
Alcohol	1									
Battery										
Intimidation										
Defiance										
Other	4									
Habitual Offender		2								
Attendance	7	1								
Waiver - Battery										
Waiver - Drugs	1									
Waiver - Other										
Waiver-Alcohol										
Waiver - Weapon										
Total	14	4	0	0						

2015-2016 Suspension-Expulsion Data										
Alternative Classroom Setting				Out of School Suspension				All Suspensions		
	Incidents	Total Days	Avg	# Students	% of Pop.	OSS	Total Days	Avg	# Students	% of Pop.
Primary	16	16	1.00	15	2.55%	39	77	1.97	16	2.72%
589										
Reasons for OSS - Defiance - 12, Fighting - 0, Battery 18, Other - 6, Verbal Aggression-1, Intimidation-2										
Intermediate	62	65.5	1.06	40	6.73%	22	30	1.36	11	1.85%
594										
Reasons for OSS - Other-8, Fighting-4, Battery-5, Intimidation-1, Defiance-4										
Middle School	79	100	1.27	40	6.40%	46	114.5	2.49	30	4.80%
625										
Reason for OSS - Defiance-7, Intimidation-9, Fighting-10, Battery-6, Verbal Aggression-4, Other-4, Habitual Offender-2, Theft-3, Forgery/Lying-1										
High School	93	141	1.52	54	6.25%	54	244	4.52	40	4.63%
864										
Reasons for OSS - Alcohol-1, Tobacco - 8, Fighting & Battery - 6, Intimidation - 6, Defiance - 2, Drugs - 1, Deadly Weapons-4, Other-7, Attendance-2, WALC Violation-6, Obscenities-1, Verbal Aggression-2, Truant-8										
2015-2016 Expulsions										
	H.S.	M.S		Interm.	Primary					
Weapons	1									
Drugs	1									
Alcohol	1									
Battery										
Intimidation	1									
Defiance										
Other	2									
Habitual Offender	1									
Attendance	3									
Waiver - Battery										
Waiver - Drugs										
Waiver - Other										
Waiver-Alcohol										
Waiver - Weapon										
Total	10	0		0	0					

Dr. Hendrich addressed a couple of questions:

- Mrs. Shepherd asked about the continuation of the D.A.R.E. Program
- Attendance/Alternative Ed program questions answered by Mr. Davis, WHS Principal
- At what point is our graduation rate affected? Answered by Mr. Davis

E. Superintendents Report: Mr. McCracken submitted the following report –

To: Members of the Western School Board
From: Randy McCracken
Re: June Superintendent Report
Date: June 12, 2017

1. Update on Planning and Revisions to the Western's Excellence in Education Program Evaluator and Teacher Handbook (will be shared at the meeting)

2. Summer School Staffing (agenda item under personnel)

Attached is the Summer School/Jump Start Budget. Also under personnel are the Summer School/Jump Start recommendations.

3. United Way 75 in 5 -- Kindergarten readiness Assessment

4. Current Planning

- Curriculum Writing and Bundle Assessments -- Curriculum Director and Instructional Coaches
- 2018 Budget Preparation
- Facility Upgrades
- Negotiations

2017 Summer School Budget (6-12-17)

Primary, Intermediate, Middle School - June 6-17 from 8:00 a.m. - 11:00 a.m.									
Course	Title	Hours	Instructor	Annual Salary	Cal. Rate	Sum. Sch \$	FICA	TRF/PERF	Total
Cat. 1									
480	Grade 3 Reading - IREAD	30	Janelle Quinn	\$51,842.00	6.00	\$1,689.67	\$129.26	\$177.42	\$1,996.35
480	Grade 3 Reading - IREAD	30	Melissa Burkhalter	\$56,634.00	6.00	\$1,547.38	\$118.37	\$162.47	\$1,828.23
480	Special Education Teacher IREAD	30	Carrie Worland	\$54,031.00	6.00	\$1,476.26	\$112.93	\$44.29	\$1,633.48
1540	United States Government	72	Blake Conklin	\$34,500.00	6.00	\$2,262.30	\$173.07	\$0.00	\$2,435.36
480	Grade 1 Reading	27	Mindi Kirk	\$41,662.00	6.00	\$1,024.48	\$78.37	\$30.73	\$1,133.58
480	Grade 2 Reading	27	Kristin Hoover	\$48,823.00	6.00	\$1,200.57	\$91.84	\$36.02	\$1,328.43
	Indiana On-Line Academy	30		30	225.00	\$6,750.00	\$0.00	\$0.00	\$6,750.00
4200	Appl. Music	72	Brian Caldwell	\$51,842.00	6.00	\$4,055.21	\$310.22	\$425.80	\$4,791.23
4200	Appl. Music	72	Keith Whitford	\$51,842.00	6.00	\$4,055.21	\$310.22	\$121.66	\$4,487.09
4200	Appl. Music - Assistant	72	Dan Heaton	\$34,500.00	6.00	\$2,262.30	\$173.07	\$67.87	\$2,503.23
Total Category 1 - 1st Summer Session						\$26,323.36	\$1,497.35	\$1,066.25	\$28,886.96
Category 2									
420	Intermediate - English/LA	30	Monica Zavala	\$37,757.00	6.00	\$1,031.61	\$78.92	\$30.95	\$1,141.48
430	Intermediate - Math	30	Janelle Quinn	\$51,842.00	6.00	\$1,689.67	\$129.26	\$50.69	\$1,869.62
420	Special Education Teacher	30	Bev Austin	\$51,842.00	6.00	\$1,689.67	\$129.26	\$50.69	\$1,869.62
420	M.S. English/LA - 6-8	30	Kristy Kanable	\$54,031.00	6.00	\$1,476.26	\$112.93	\$44.29	\$1,633.48
430	M.S. Math 6 - 8	30	Chris Tuberty	\$45,568.00	6.00	\$1,245.03	\$95.24	\$130.73	\$1,471.00
Total Category 2 - 1st Summer Session						\$7,132.24	\$545.62	\$307.34	\$7,985.20
Category 3									
442-6	M.S. Inst. Music	45	Dan Heaton	\$34,500.00	6.00	\$1,413.93	\$108.17	\$42.42	\$1,564.52
442-7	M.S. Inst. Music	30	Brian Caldwell	\$51,842.00	6.00	\$1,689.67	\$129.26	\$50.69	\$1,869.62
442-8	M.S. Inst. Music	30	Keith Whitford	\$51,842.00	6.00	\$1,689.67	\$129.26	\$50.69	\$1,869.62
Life Skills									
500	Life Skills Teacher k-6	30	Gena Harshman	\$52,729.00	6.00	\$1,440.68	\$110.21	\$151.27	\$1,702.17
500	Life Skills Teacher 7-8	30	Emily Nicholson	\$44,916.00	6.00	\$1,227.21	\$93.86	\$128.86	\$1,449.95
500	Life Skills Teacher 9-12	30	Sherry Riles	\$52,729.00	6.00	\$1,440.68	\$110.21	\$151.27	\$1,702.17
500	Life Skills Assistant k-6	30	Vicki Augustine		12.76	\$382.80	\$29.28	\$42.87	\$454.95
501	Life Skills Assistant 7-8	30	Cathy Phifer		14.06	\$421.80	\$32.27	\$47.24	\$501.31
Total Category 3 - 1st Summer Session						\$9,706.46	\$742.54	\$665.31	\$11,114.32
Total									\$7,985.20
Total									\$11,114.32
Total									\$28,886.96
Total									\$5,810.55
Total									\$11,114.32

WORKING GROUP #1: UNIFORM ASSESSMENT

Kindergarten Teacher Meeting

Early Learning Coalition

May 15, 2017

1pm- 3pm



ATTENDANCE

Sarah Fleek, Erica Edgar, Darvenia Smith, Christie Tate, Ikeia Prince, Tami Maurer, Erin Chrzanowski, Mindi Kirk, Madison Criswell, Abbie Smith

WELCOME/SNACKS

Abbie Smith welcomed the group back together. **Abbie** gave a quick update on the progress toward the Bold Goal #75in5, highlighted some of the work done since the Kindergarten Teachers first met in Feb 2017.

ESSENTIAL SKILLS SURVEY RESULTS

Madison Criswell presented the results on behalf of Ball State Researchers Dr. Patricia Clark and Linda Taylor. The group received the full results of the survey, but spent their time concentrating on two main areas:

1. Responses of Kindergarten Teachers - full review of Early Childhood Education (ECE) providers pending.
2. Disconnect in "best practice training" for ECE and what Kinder teachers see as Critical.

Responses of Kindergarten Teachers

The teachers reviewed the skills most frequently identified as "Critical" and "Important." They discussed items they found surprising or reinforcing, and they all agreed that these were the best place to begin assessing readiness of children entering school.

Noted observations:

- a. Surprising there were only 4-6 academic skills identified as critical.
- b. All of the critical skills identified are **barriers** to learning.

Disconnect in ECE Best Practice Training

Christie Tate immediately noticed that the training and internal indicators ECE professionals are taught are not setting children up for success in Kindergarten based on Kindergarten teacher responses. The group discussed a few ideas on how to begin addressing the issue.



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Our big community goal is to ensure 75% of kids entering Kindergarten in Howard County are ready to learn, as measured by a uniform assessment, by 2022. #75in5

Timing

The group feels it is both feasible and preserves the integrity of the data to complete the readiness assessments within the first two weeks of the school year (dates flexing based on each school's start date).

Training

Reminder, the group would like another meeting to provide them with training on how they can best implement the assessment to preserve the integrity of the data.

Demographic Data Collection

The group agreed it would be most-effective to coordinate demographic data collection with the administration in each school. If the following information could be collected at Round-Ups/Registrations/Other, provided to the teachers in a merged format, they could simply place a label on a blank assessment for the corresponding student.

This would allow the teacher to focus on the content of the assessment.

Information to Collect

- | | |
|-----------------|-----------------------|
| • School | • For how many years? |
| • ID # | • Half Day/Full Day |
| • Attend Pre-K? | • Free/Reduced Lunch |
| • Which Pre-k? | |

**Howard County Survey Data
Spring, 2017**

A. Participants

A total of 67 individuals started the survey with 64 completing it. Twelve individuals identified themselves as "other" – these included the following:

- Home Childcare provider
- Director
- Full day 4's assistant
- VP – however I work in the classrooms as needed
- Principal
- Director, preschool
- Preschool director
- Childcare in-home
- Administrator
- Preschool coordinator
- Licensed home daycare / preschool owner
- Preschool director

The totals below **only** include those who indicated they were either kindergarten or early childhood teachers.

Kindergarten teachers: n = 30

ECE teachers: n = 23

B. Overall section of items:

Two items selected as important or critical by 53 individuals (Items 9, 10)

Twenty-five items selected as important or critical by 52 individuals

(Items 8, 16, 17, 22, 23, 24, 31, 42, 43, 46, 47, 48, 52, 56, 57, 58, 59, 60, 62, 66, 67, 68, 69, 70, 71)

Eighteen items selected as important or critical by 51 individuals

(Items 1, 4, 6, 12, 21, 25, 36, 39, 50, 51, 53, 55, 61, 63, 64, 65, 72, 73)

Ten items selected as important or critical by 50 individuals

(Items 2, 3, 27, 30, 32, 34, 37, 44, 49, 54)

Six items selected as important or critical by 49 individuals

(Items 5, 7, 26, 28, 35, 40)

Five items selected as important or critical by 48 individuals

(Items 13, 14, 18, 19, 20)

Two items selected as important or critical by 47 individuals (Items 15, 45)

Three items selected as important or critical by 46 individuals (Items 29, 38, 41)

One item selected as important or critical by 45 individuals (Item 33)

C. One question was left off of the Qualtrics version:

72. Social Membership: Seeks out and maintains an ongoing friendship with at least one other child.

- 25. Communication: Understands and follows directions (37)
- 16. General Knowledge: Recognizes 5 colors (35)
- 17. Mathematical Skills: Counts number of items, such as objects, up to five (35)
- 31. Early Reading: Recognizes own name in isolated print (35)
- 57. Follow Rules & Routines: Accepts guidance and directions from familiar adults (35)
- 56. Mobility, Access, Manipulation: Uses various eating utensils to feed self independently (34)
- 22. Communication: Asks and answers simple questions (33)
- 48. Health & Safety: Follows basic health and safety rules (32)
- 68. Relationships: Plays cooperatively with others during activities (30)

Items highlighted in [redacted] found in second list only.

G. Items with noticeable differences between kindergarten and ECE teacher ratings:

- 2. Attention: Stays on task during adult-directed activities (≥ 10 minutes)
Critical: Kindergarten - 20; ECE teachers - 9
(Both groups had the same number indicated it was important.)
- 5. Initiative/Curiosity: Shows a curiosity and independent interest in activities
Important: Kindergarten - 23; ECE teachers - 11
Critical: Kindergarten - 4; ECE teachers 10
- 9. Persistence: Sees a simple task to completion
Important: Kindergarten: 9; ECE teachers - 15
Critical: Kindergarten - 21; ECE teachers - 7
- 14. General knowledge: Identifies circles and squares
Important: Kindergarten - 18; ECE teachers - 7
Critical: Kindergarten - 9; ECE teachers - 14
(What might this indicate about ECE teachers beliefs about curriculum?)
- 28. Communication: Uses speech that is understandable
Important: Kindergarten - 11; ECE teachers - 13
Critical: Kindergarten - 17; ECE teachers - 8
- 34. Early Writing: Draws pictures or symbols to share an idea with someone
Important: Kindergarten - 22; ECE teachers - 11
Critical: Kindergarten - 6; ECE teachers - 11
- 38. Tells Stories: Tells simple story from pictures and books
Important: Kindergarten - 23; ECE teachers 12

Howard County Data – Kindergarten Teachers Only

Questions with the highest "Critical" ratings

Question	Important	Critical	Not Important
47. Health & Safety: Disposes of bodily wastes in sanitary ways		30	
43. Energy/Stamina: Is rested sufficiently to engage in normal routines	3	27	
46. Health & Safety: Completes basic responsibilities related to daily needs (washes, toileting)	3	27	
62. Follows Rules & Routines: Follows simple classroom rules (e.g., knows how to sit in circle, wait for a turn, works without interrupting others)	4	26	
61. Follows Rules & Routines: Follows directions and responds to limits set by teacher	5	25	
25. Communication: Understands and follows directions	6	24	
56. Mobility, Access, Manipulation: Uses various eating utensils to feed self independently	6	24	
57. Follow Rules & Routines: Accepts guidance and directions from familiar adults	7	23	
30. Early Reading: Points to and names at least six letters	8	22	
9. Persistence: Sees a simple task to completion	9	21	
16. General Knowledge: Recognizes 5 colors	9	21	
24. Communication: Communicates wants and needs	9	21	
2. Attention: Stays on task during adult-directed activities (≥ 10 minutes)	10	20	
68. Relationships: Plays cooperatively with others during activities	10	20	
17. Mathematical Skills: Counts a number of items, such as objects, up to five	11	19	
32. Early Writing: Copies or writes own name	11	19	
22. Communication: Asks and answers simple questions	12	18	
31. Early Reading: Recognizes own name in isolated print	12	18	
48. Health & Safety: Follows basic health and safety rules	12	18	

WORKING GROUP #1: UNIFORM ASSESSMENT

Early Learning Coalition

Western Schools

May 17, 2017

11:30am – 1:00pm



11:30 AM **WELCOME/LUNCH**, Randy McCracken

11:45 AM **UPDATE FROM KINDERGARTEN TEACHER MEETING**, Abbie Smith

- Essential Skills Survey Results
- Draft Assessment
- Scoring

12:15 PM **2017/2018 IMPLEMENTATION**, Abbie Smith



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Item #7 – Facility Use Charges: Dr. Hendrich presented the following –



SCHOOL BOARD
J. CONRAD MAUGANS - PRESIDENT
MICHAEL J. KOLOSZAR - VICE PRESIDENT
DONNA J. SHEPHERD - SECRETARY
LINDA S. SINGER - MEMBER
DONALD L. WELLS - MEMBER
HARRY L. KENWORTHY - MEMBER
SCOTT E. GASKINS - MEMBER

WESTERN SCHOOL CORPORATION
EQUAL OPPORTUNITY EMPLOYER

RANDY McCracken - SUPERINTENDENT
HEATHER HENDRICH - ASSISTANT SUPERINTENDENT
PAM CARTER - DIRECTOR OF FINANCE
CRAIG SHEARER - DIRECTOR OF TECHNOLOGY
LISSA STRANAHAN - DIRECTOR OF EXCEPTIONAL LEARNERS & TESTING

To: Mr. Randy McCracken and Western School Corporation Board Members

From: Dr. Heather Hendrich, Assistant Superintendent *HH*

Re: Approval of updated Facility Use Charges

Date: June 20, 2017

Attached is a listing of the updated Facility Use Charges. Large Group Conference/Banquet Room was added since this is a new facility that the community can now rent out. Thank you for your consideration of approval for the updated charges.

WESTERN SCHOOL CORPORATION

2600 SOUTH 600 WEST • RUSSIAVILLE, INDIANA 46979-0247 • PHONE 765-883-5576 • FAX (765) 883-7946

Prospective employees will receive consideration without discrimination of race, creed, color, sex, age, national origin, handicap or veteran status.

Western School Corporation FACILITY CHARGES for Categories 4 & 5

- | | |
|---|---|
| 1. Classrooms/Cafeteria | \$30.00 per hour with a maximum of \$75.00 for three consecutive hours |
| 2. Pool | \$75.00 per hour (two hour minimum) |
| 3. Gyms | \$60.00 for one hour
\$90.00 for two hours |
| 4. Outdoor Athletic Fields | \$40.00 per practice-one and a half to two hours maximum
\$60.00 per game-three hours maximum |
| 5. Auditorium | Technician Assistant/Supervisor: \$15.00/hr (if needed)
Student Assistant: \$7.25/hr (or current min.wage)
Facility Fee (Category 3): \$50.00 for 3.5 hrs, \$25 per additional hour
Facility Fee (Categories 4 & 5): \$60.00 for 3.5 hrs, \$25 per additional hour |
| 6. Multi-Purpose Building | \$200.00 for first hour of use, \$350.00 for two hours
\$175.00 per hour for more than 2 hours of use |
| 7. Large Group Conference/
Banquet Room + Kitchen access | \$75.00 for first hour of use, \$130.00 for two hours
\$65.00 per hour for more than 2 hours of use |

There may be additional charges including fees for a custodian. Please contact the Assistant Superintendent with any questions.

All personnel are compensated by the Western School Corporation in accordance with provisions contained in the Master Contract for certified employees or in the Support Package for support staff.

***Large Group Conference/Banquet Room**

- The Large Group Conference/Banquet Room is available Monday-Friday 4:00 p.m.-10:00 p.m. and on Saturday/Sunday from 7:00 a.m.-10:00 p.m.
- Anyone using the facility will be billed for fees for a custodian to be present while event is taking place.
- Users will be billed for professional cleaning or repairs if there is damage or the room is found in less than satisfactory condition.
- There is to be no use of alcohol or tobacco.
- Tables and chairs will be set up as directed (there are (8) 8 ft tables, (6) 60" round tables,

and 110 chairs).

- Tape, nails, staples, thumbtacks or any other device that may cause damage are not allowed on any of the walls or equipment.
- Decorations must be pre-approved by Western School Corporation, and must be completely removed from the premises at the end of the event.
- A refrigerator, stove, and kitchen is available for use.
- The activity and noise must not interfere with regular school business.
- Children must be supervised at all times.
- Individuals are not allowed into the school buildings at any time.
- Upon clean-up, please wipe all counters and ensure stove is turned off.
- Restrooms are located out the northeast door of the room across the hall.

Mr. Kenworthy made a motion to approve the Updated Facility Use Charges. Mr. Wells seconded the motion which passed 6-0.

Item #8 – 2017-2018 Handbooks:

After Board Member inspection, Mr. McCracken recommended approval of all student/employee handbooks for the upcoming school year.

Post a short discussion, Mr. Kenworthy made a motion to approve all handbooks for the upcoming school year. Mr. Gaskins seconded the motion which passed 6-0.

Item #9 – 2017-2018 Fees:

Buildings submitted fee schedules. Mr. McCracken noted a couple of changes and recommended approval. Mr. Wells made a motion to approve the proposed fees. Mr. Kenworthy seconded the motion which passed 6-0.

Item #10 – School Lunch Pricing and Charging Policy:

Information was provided by Ms. Klingler for a slight increase and changes in charging policy.

Mr. Gaskins made a motion to approve the proposed changes. Mrs. Shepherd seconded the motion which passed 6-0.

Item #11 – 2018-2019 School Calendar:

Mr. McCracken has submitted the following for approval –

To: Members of the Western School Board
From: Randy McCracken
Re: 2018-2019 School Calendar
Date: June 12, 2017

I would like to recommend the attached 2018-2019 School Calendar. The calendar has been reviewed by the Calendar Committee and input was received from all representatives. The main discussion was on when Christmas Break would fall and the attached calendar represents that of the majority.

2018-2019 School Calendar

Western School Corporation

2600 S 600 W
765-883-5576 (Fax) 765-883-7946
Russiaville, IN 46979

July 2018						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

August 2018						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

September 2018						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

October 2018						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

November 2018						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

December 2018						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

8/5/2018	First Teacher Day (No Students)
8/8/2018	First Day of School for Students (No 1/2 hr delay)
Every Wed.	1/2 Hr Delay Schedule
9/3/2018	Labor Day (No School)
10/8/2018-	Early Dismissal/eLearning: MS/HS Dismiss 12:00 p.m. for Teacher Prof Dev, Prt/Int
10/9/2018	Dismiss 1:00 p.m. for P/T Conf. (eLearning for missed class time only)
10/15/2018-	Fall Break (No School)
10/19/2018	
11/21/2018-	Thanksgiving Break (No School)
11/23/2018	
12/24/2018-	Christmas Break (No School)
1/4/2019	
1/4/2019	Teacher Record Day (No School)
1/7/2019	Classes Resume
1/21/2019	MLK Day (No School)
	Early Dismissal for Teacher Prof Dev, MS/HS Dismiss 12:00 p.m., Prt/Int
2/8/2019	Dismiss 1:00 p.m. (eLearning for missed class time only)
2/18/2019	President's Day (No School)
3/25/2019-	Spring Break (No School)
3/29/2019	
4/19/2019	Good Friday (No School)
5/23/2019	Last Student Day
5/24/2019	Teacher Record Day (No School)
5/31/2019	Graduation

eLearning days will be used for up to three cancellations in a row. Days beyond three consecutive days will be added to the end of the school year.

Grading Period End: October 5 - 42 Days
Grading Period End: December 21 - 47 Days
Grading Period End: March 8 - 43 Days
Grading Period End: May 23 - 48 Days

January 2019						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

February 2019						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

March 2019						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

April 2019						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

May 2019						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

June 2019						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Mr. Gaskins made a motion to approve the proposed 2018-19 School Calendar. Mrs. Singer seconded the motion which passed 6-0.

Item #12 – KASEC Joint Service Agreement and Approval of the FY 2018 Part B Special Education Grant:

- A. Joint Service Agreement (copy on file)
- B. FY 2018 Part B Special Education Grants (copy on file)

Mrs. Shepherd made a motion to approve the agreement and grant information. Mr. Gaskins seconded the motion which passed 6-0.

Item #13 – Resolution to Transfer Appropriation:

- A. Resolution to Transfer Appropriation Between Classifications presented by Ms. Carter
 - 1) Middle School Site
 - 2) Administration Site

Mr. Wells made a motion that the appropriations be approved. Mrs. Shepherd seconded the motion which passed 6-0.

Item #14 – Compensation and Benefit Packages:

Mr. McCracken advised the packages could be reviewed as bundle or independently. With explanation of update on current packages, any changes to salaries for 17-18 SY will be completed when 17-18 evaluations, state info is reported and teacher bargaining is completed. Basically, the packages are in the form of last year with date changes at this point. (copy of each on file)

- A. Support Staff Packet
- B. Director Compensation and Benefit Packet
- C. Administration Compensation and Benefit Packet
- D. Occupational and Physical Therapist Packet

Mrs. Shepherd made a motion to approve Compensation and Benefit Packets. Mr. Gaskins seconded the motion which passed 6-0.

Item #15 – Acceptance of Donations:

GM (General Motors) Donation to Panther Tech

7230 F1

GIFTS, GRANTS, AND DONATIONS TO THE SCHOOL CORPORATION

Please complete the following information and submit to the Business Office.

Donor GM

Type of Gift or Donation CASH

Purpose PANTHERTECH WORLD CHAMPIONSHIP

Location WHS

Estimated Value \$5000.00

Date Received 5/12/17

GEORGIA EVERETT/RICK DAVIS

Recipient



Mr. Gaskins made a motion to approve the donation to Panther Tech. Mrs. Shepherd seconded the motion which passed 6-0.

Item #16 – NEOLA:

First reading was done at the May board meeting. As per Mr. McCracken, information was shared with WEA and recommended board approval. (changes marked on file)

Mr. Gaskins made a motion to approve the second reading of the NEOLA Board Policies. Mrs. Shepherd seconded the motion which passed 6-0.

Item #17 – Personnel:

- A. Summer School Teacher Recommendations (copy on file)
- B. Summer Bus Driver approval – Dr. Hendrich
- C. Additional Hours for Bus Driver Training – Dr. Hendrich
- D. Administrator and Director Contract Recommendation for Extension & Terms – Mr. McCracken
- E. Approvals:
 - 1). Jill Deis – 9 month custodian, WHS
 - 2). Tina Smith – Special Ed Teacher, St. Joan of Arc - SY 2017-18
 - 3). Request to add ACS Supervisor Aide position, Corporation-wide
 - 4). Jet Sundheimer – Maternity leave MS Art, WMS
 - 5). Maizie Wickersham – 4th grade, WIS
 - 6). Breanna Dively – 4th grade, WIS
 - 7). Tamra Krause – 5th grade, WIS
 - 8). Nora Stephens – English teacher, WHS
 - 9). Barbara Cline – Math teacher, WHS
 - 10). Kathleen Davis – Life Science/Chemistry teacher, WHS
 - 11). Tammy Johnson – Secretary to the Superintendent, WSC
 - 12). Mary Kelley – Corporation Receptionist/Assistant to the Director of Finance, WSC
 - 13). Alexander Lantz – Life Science teacher, WHS
 - 14). Katelend Alexander – maternity leave
 - 15). Stacy Barkley – resignation
 - 16). Joann Lee – terminated
 - 17). Nancy Grobengieser – resignation
 - 18). Stephanie Bell – resignation
 - 19). Lisa Evans – resignation
 - 20). Emily Newton – resignation
 - 21). Daniel Newton – resignation
 - 22). Brenda Strunk – resignation
 - 23). Renee Simmons – resignation

Mr. Wells made a motion that the Personnel changes be approved as submitted. Mrs. Singer seconded the motion which passed 6-0.

Mrs. Singer also formally thanked the Principals and Directors who have worked so hard interviewing and filling the positions available. She said she it appears we have some very good people coming to Western.

Item #18 – Professional Development:

Mr. McCracken mentioned there were very few and recommended the board's approval on items listed.

Mrs. Shepherd made a motion to approve the Professional Development requests as submitted. Mr. Gaskins seconded the motion which passed 6-0.

Item #19 – Board Member Roundtable:

Mr. Wells recognized the Principals for their work on the Handbooks & staffing. Thank you.

Mr. Kenworthy thanked everyone. Enjoy downtime.

Mr. Maugans commented on the many successes of Western schools – awards & progress. Thank you for all that you do.

Mrs. Singer mentioned newspaper article about a student who earned a leadership award. Good publicity for Western.

Mr. Gaskins thanked the new teachers for attending & told them he hoped they enjoyed their time here at Western.

Mrs. Shepherd thanked everyone for coming, requested everyone take a break and enjoy summer. Looked forward to the upcoming year.

Full Board Member group thanked Craig Shearer for the use of the iPads.

Item #20 – Signing of Documents:

The proper documents were signed.

Item #21 – Adjournment:

The meeting was adjourned at 7:00pm with an Executive Session to follow.

Items to be discussed:

- A. Job Performance Evaluations of individual employees 5-14-1.5-60.1 (B)(9)
- B. Strategy with respect to collective bargaining 5-14-1.5-6.1 (2)(A)